

2016-2017

**OUTSTANDING STUDENT EMPLOYEE OF THE YEAR NOMINATION FORM
CALPOLY – SAN LUIS OBISPO**

Eligibility Criteria:

Student employees must have worked a minimum of six (6) months part-time (or three months full-time) during the current academic year (June through May). Eligible candidates include State, ASI and CP Corporation student employees. Nominees can be Federal Work-Study and Non-Federal Work-Study students. **DEADLINE to submit form and narrative is Friday, February 3, 2017.**

Student Employee Information:

Employing Organization: _____

Student Name: _____

Student Mailing Address: _____

City: _____ State: _____ Zip: _____

Job Title: _____ Hire Date: _____

Length of Employment: _____ Class Level: _____ Email: _____

Nominator Information:

Name: _____

Title: _____ Organization: _____

Work Phone: _____ Email: _____

Nominee Criteria:

Please describe the accomplishments of the nominee in the areas below that you feel qualifies the employee to be considered for the award of Outstanding Student Employee of the Year. Cite specific examples of the nominee's achievements and contributions that influenced your nomination.

- Reliability
- Professionalism
- Attributes
- Quality of Work
- Uniqueness of Contributions
- Leadership/Work Style
- Initiative
- Impact to department, campus or community

PLEASE RETURN THIS FORM AND NARRATIVE TO

Barbara Rollins, Financial Aid (Administration Building 001, Room 212D) or email brollins@calpoly.edu

DEADLINE: Friday, February 3, 2017